

Creating a Mini Measurement Book using PowerPoint

Planning

1. Choose the types of measurement that meet your current curriculum
2. Students find things that are the length and weight of their chosen units of measurement
3. Students take a digital picture of the object they measured. Place the object next to the ruler or on a scale to show the visual.

Teacher Prep before going to the Lab

1. Go to the shared drive and locate (or make) the folder with your name
2. Create a new folder inside your named folder and call it Measurement Pictures
3. Import the pictures from the camera to the folder that you just created

Student Directions: Creating the PowerPoint

1. Open PowerPoint
2. Go to Format and Background to choose a background
3. Click on Apply to All
4. Create a title slide with the name "Mini Measurement Book" and your name below
5. Click on the new slide icon (if not on toolbar go to Insert menu and New Slide)
6. Select the template that looks like the one below.



7. Click on the title and type your title. ex. (centimeter, decimeter, meter, gram, kilogram, liter)
8. Click on the picture icon (slide says double click but just click one time)
9. Go to the Insert menu choose Picture then From File
10. Click on the down arrow and select the shared drive
11. Find the folder with your teacher's name and open it
12. Open the folder named Measurement Pictures
13. Click on your picture and click ok
14. Write a sentence or two about what you measured and the length or weight or volume.
15. Continue with steps 5-14 until you have made a slide for each picture you took and the project is complete.

Creating the Mini Book

1. Click on the File Menu choose Print
2. In the PowerPoint print options choose to print handouts 6 per page
3. Click Print
4. Cut around the slides **adding a 1/2 inch border to the left side of each slide** so that you will have a place to staple
5. Staple the slide together to create a mini-book